NISTS 2022 | FROM MOMENT TO MOVEMENT: SHAPING THE FUTURE OF TRANSFER
FEBRUARY 2-4 | ST. LOUIS • FEBRUARY 23-24 | VIRTUAL

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Educational Session

2345 - **Train on Your Own Schedule: Developing a College-Wide On-Demand Transfer Training Program**

Partnerships and Collaboration, Leadership and Strategic Planning

Students don't just turn to academic advisors for transfer advice; they go to any faculty & staff they trust. When focusing on just training professional advisors, we are missing a population of faculty & staff who also support our students. To meet this need, our institution developed an on-demand transfer advising training open to all faculty & staff. We will provide how the curriculum was developed and how to customize trainings based on your needs.

Jacqui Rogers-Frere, *Coordinator of Transfer and Articulation*
College of Southern Maryland

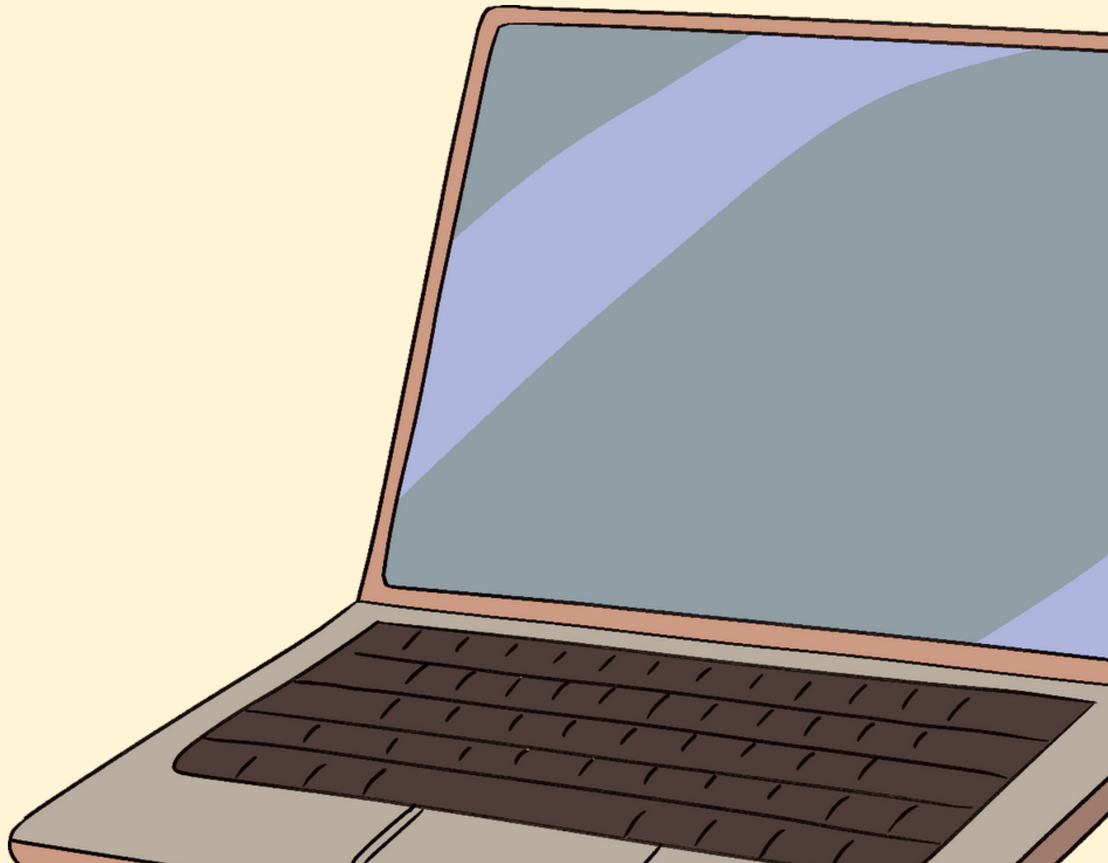
TRAIN ON YOUR OWN SCHEDULE

DEVELOPING A COLLEGE-WIDE ON-DEMAND TRANSFER TRAINING PROGRAM

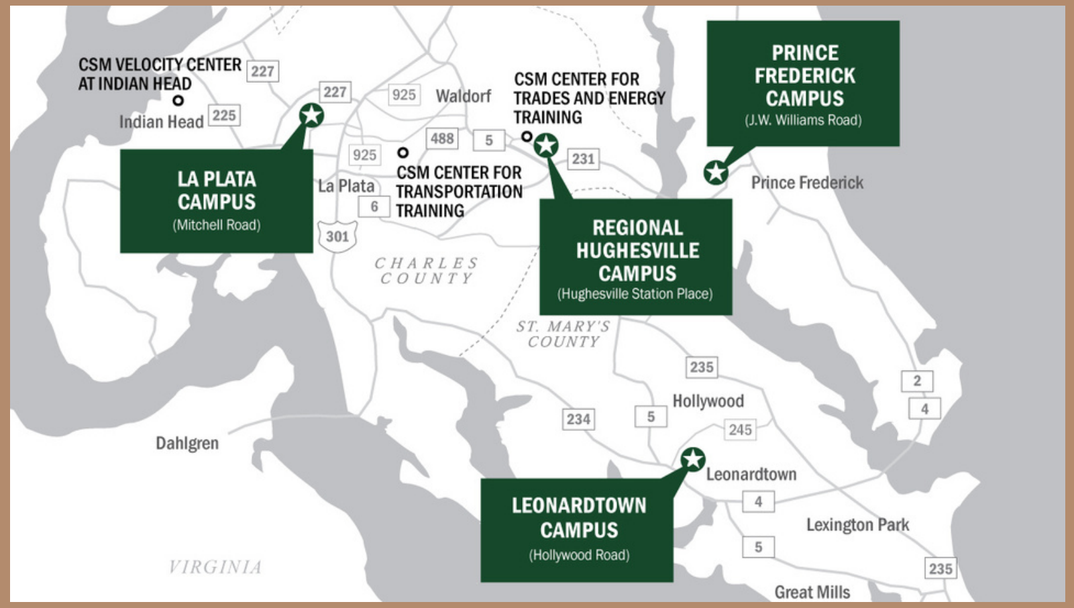
Presented by: Jacqui Rogers-Frere
College of Southern Maryland

OVERVIEW

- Background on College of Southern Maryland
- Outline CSM's Transfer Training Model
- Utilizing Technology
- Developing Training Guides
- Activity
- Data
- Long-Term Goals

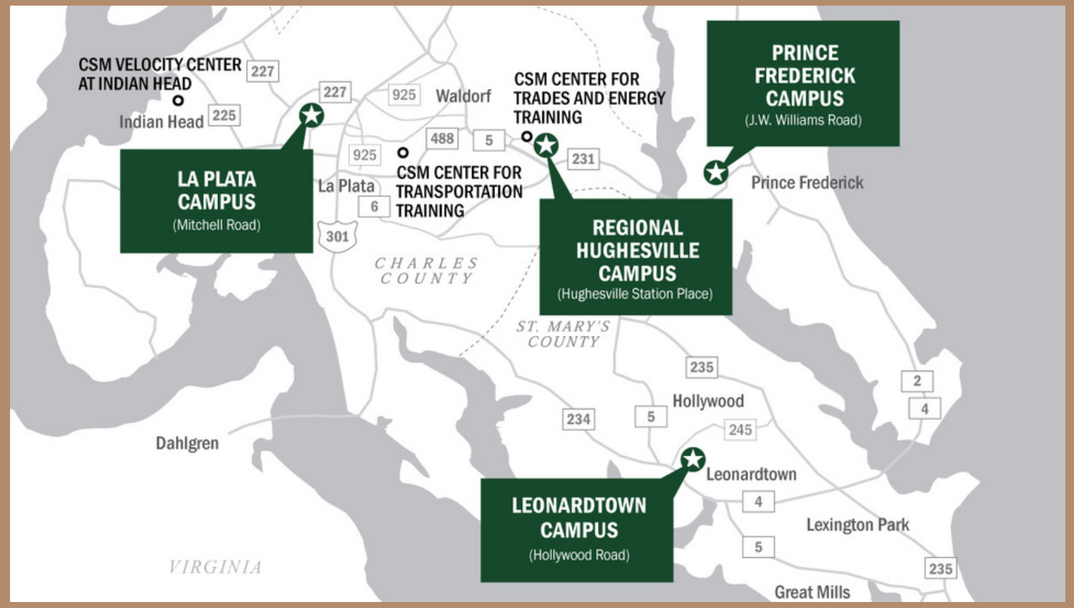


COLLEGE OF SOUTHERN MARYLAND



- 4 campuses covering 3 counties
- Located between two military bases
- 5,177 credit-seeking students
- 59.5% part-time; 40.5% full-time
- 57.5% enrolled in a transfer degree
- 65.6% are between 18 and 24 years old

COLLEGE OF SOUTHERN MARYLAND



- Most popular degrees:
  - Arts and Sciences, AA
  - Business Administration, AS
  - Nursing, AS
  - Pre-Professional Health Sciences, AS
  - Cybersecurity, AAS
  - Arts and Sciences: Social Sciences, AA
  - Business Management, AAS
  - Computer Science, AS
  - Engineering, AS
  - General Studies: Criminal Justice, AA

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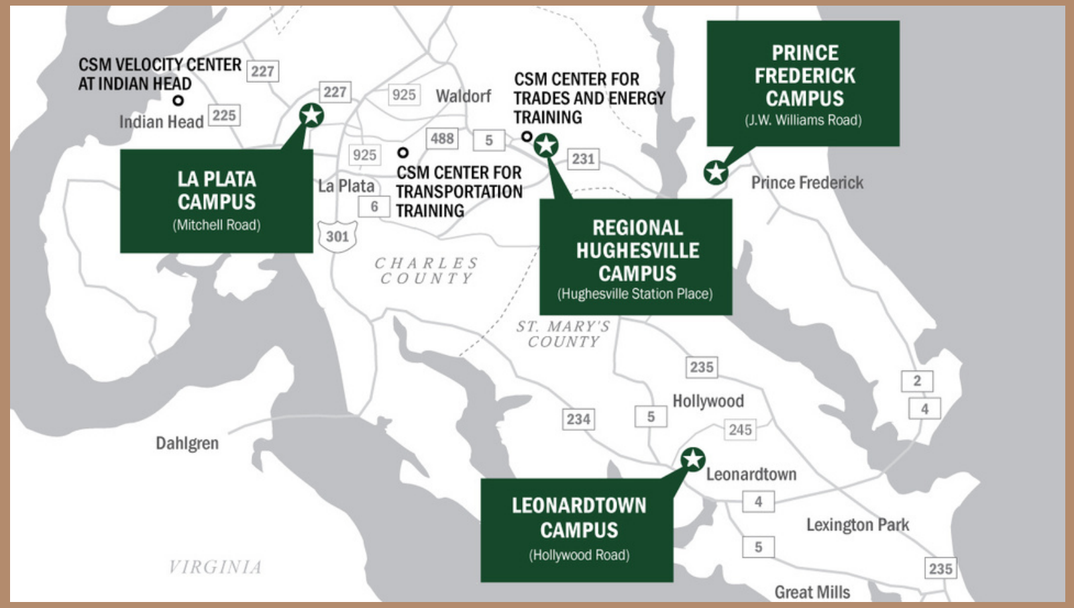

- Transfer destinations:
  - 2 bachelor-granting options in Southern Maryland: USMSM, SMCM
  - Approx. 44.4% transfer to an University System of Maryland Institution
  - 53% of students attend one of our Top 10 Transfer Destinations
  - Approx. 40% of students transfer out of state

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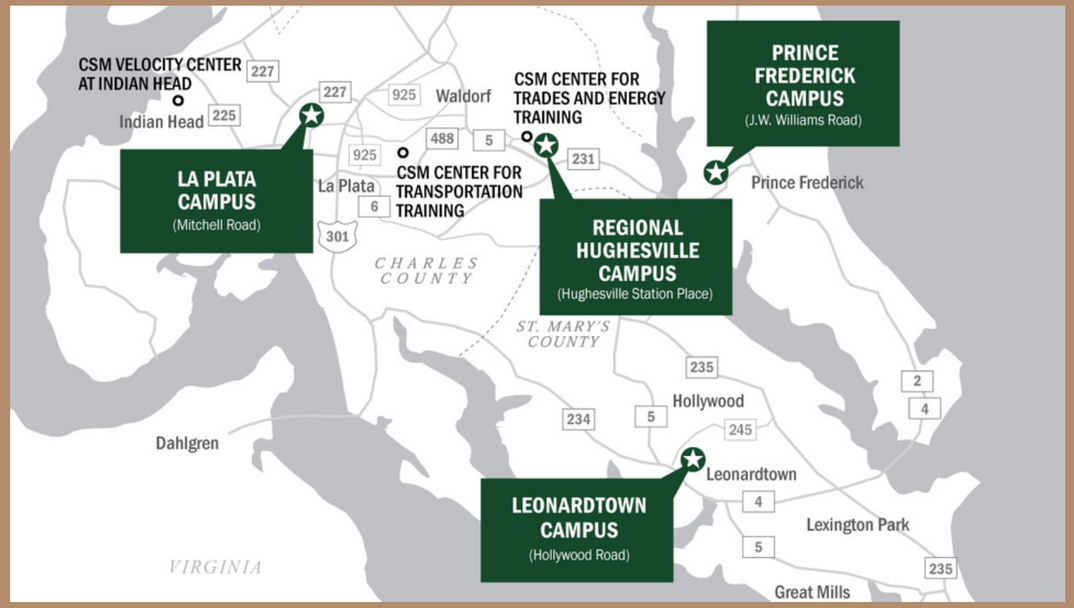
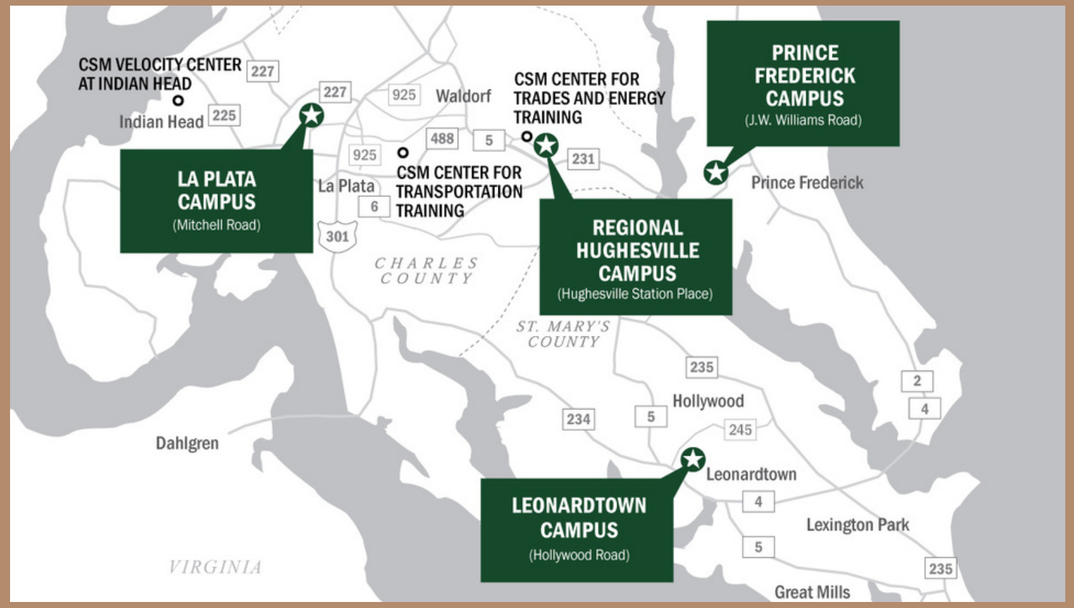


- Transfer-Related Roles on Campus:
  - Transcript Evaluator
  - Pre-Engineering Coordinator
  - ATB Nursing Coordinator
  - 16 Professional Advisors, assigned by pathway
  - 53 Faculty Advisors
  - Coordinator of Transfer & Articulation

COLLEGE OF SOUTHERN MARYLAND



- Coordinator of Transfer and Articulation
  - Create & manage all articualtion agreements for institution
  - Assist & consult on curriculum
  - Back-up for transcript evaluations
  - Plan transfer events
  - Conduct Transfer Advising Trainings

PROBLEM:

HOW TO PROVIDE CONSISTENT & UP-TO-DATE TRAININGS ACROSS MULTIPLE CAMPUSES?

THE BEGINNING

OUTGOING TRANSFER CRASH COURSE

- What is transfer
- CSM Transfer Services
- Articulation Agreements vs. Course-by-Course transfer
- Benefits of Associate's degree
- Types of transfer agreements
- Brief intro to special transfer programs
- Transfer scholarships
- Transfer events

THE CORE

TRANSFER BASICS

- Common terminology
- Questions to ask students to help guide them in the transfer process
- Articulation agreements
- How to conduct a course-by-course transfer evaluation
- In state vs. out of state transfer
- Types of transfer
- Utilizing Student Planning software to plan your transfer experience

PATHWAY ADVISING

PATHWAY-SPECIFIC TRANSFER ADVISING

- Arts and Humanities
- Business and Information Systems
- Education and Public Service
- Health
- Science, Technology, Engineering, and Math
- Trades, Transportation, and Energy

ELECTIVES

SPECIAL TRANSFER TRAININGS

- Institution-specific transfer trainings based on specific popular transfer destinations
- Pre-Transfer Programs
- Transfer Scholarships
- Pre-Health Advising
- Dual Enrollment
- Program-Specific, such as:
    - Medical Laboratory Technology
    - Engineering

BUSINESS & IS PROFESSIONAL ADVISOR

- Outgoing Transfer Crash Course
- Business & Information Systems Transfer Advising
- UMD Transfer Advising
- Pre-Transfer Programs Advising

HEALTH PROFESSIONAL ADVISOR

- Outgoing Transfer Crash Course
- Health Transfer Advising
- UMGC Transfer Advising
- Medical Laboratory Technology Transfer Training
- Pre-Health Advising

PROBLEM:

HOW DO I FIND A PLATFORM TO HOST THESE TRAININGS ON?

CHECK WITH HUMAN RESOURCES, DISTANCE LEARNING, FACULTY DEVELOPMENT, ETC.

BENEFITS

- Ensures consistent information is being delivered in trainings.
- People can train on their own schedules.
- Customizable trainings.
- Can embed quizzes at end of modules to help see if important concepts are being kept (or common issues/mistakes with wrong questions).

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TRAININGS COMPLETED

- 17 FACULTY & STAFF HAVE COMPLETED 53 TRAINING MODULES, INCLUDING
  - 4 ENROLLMENT ADVISORS
  - 8 PROFESSIONAL ADVISORS
  - 5 FROM OTHER AREAS ON CAMPUS

FUTURE GOALS:
DEVELOPMENT INTO TRAINSFER ADVISING CERTIFICATE

QUESTIONS?

If you want to connect:

Email: Jgrogers@csmd.edu

Twitter: @jacquirogerssa

linkedin: in/jacquelynrogers/